

The West Elgin Community Health Centre is currently seeking a:

## Community Development and Program Assistant

SUMMER STUDENT  
EMPLOYMENT  
37.5 hours for 8 weeks  
\$17.00/hour

### ABOUT US:

The West Elgin Community Health Centre is part of a strong network of community health centres across the province. Together we commit to providing health and social services that are accountable, accessible, efficient and governed by the community.

Our team provides primary health care, illness prevention and health promotion services as well as a range of community programs primarily to the residents of Dutton Dunwich and West Elgin municipalities. Our diabetes services are open to anyone and are offered at multiple locations in Elgin County.

We believe that housing, education, food and the environment all play a role in health and well-being. We also believe that language, literacy and poverty should not get in the way of receiving great care.

[wechc.on.ca](http://wechc.on.ca)



# JOIN OUR TEAM



The Community Development and Program Assistant will support the Community Services Team by providing assistance in the planning, development, execution, monitoring and evaluation of various projects including a new community garden, an existing community raised bed garden and a Peer Advocacy Program.

### PRIMARY RESPONSIBILITIES:

- Assist with the coordination and facilitation of meetings of community partners, community residents and staff related to various projects.
- Assist with writing and development of promotional materials for the various projects to be shared with staff, clients, media and public.
- Assist with pre and post evaluations of the various projects and report on outcomes.
- Work in a manner that incorporates health promotion and recognizes the determinants of health.
- Respect and value the diversity of communities and individuals.
- Work in a manner that preserves confidentiality and seeks to minimize risk.

### QUALIFICATIONS:

- Student attending or is enrolled to attend College or University in a relevant health or social services program.
- Strong computer skills required. The successful candidate must be comfortable developing virtual programming and using social media.
- Must have the ability to work remotely (from home) and at the office.
- Must be confident to work alone and as part of a team.
- Flexibility to work evenings/weekends according to program needs.
- Verification of full Covid-19 vaccination status or verified medical exemption required as a condition of employment.
- Vulnerable Sector Police Check required.

### APPLY TODAY!

Applications accepted until May 11, 2022  
Candidates invited to interview will be contacted

Send Resume by mail or e-mail to:  
Debra Auterhoff

[DAuterhoff@wechc.on.ca](mailto:DAuterhoff@wechc.on.ca)

West Elgin Community Health Centre  
153 Main Street, West Lorne, ON N0L 2P0

*The Centre is an equal opportunity employer and all applicants are welcome. We thank all candidates for their interest, however, only those selected for an interview will be contacted. Individuals requiring accommodation during the application and/or the interview process should advise the recruitment contact so arrangements can be made.*