



**West Elgin  
Community  
Health Centre**

WECHC  
Celebrating  
25 years  
1994 - 2019

**Join Our Team**



## ABOUT US:

The West Elgin Community Health Centre has served our rural communities for nearly 29 years. We work alongside extraordinary people at the Centre. We are very proud to be a part of an alliance of community health centres across the province where we focus on improving the health and wellbeing of people and communities. We continue to value and advocate for a more inclusive society.

We believe that housing, education, food and the environment all play a role in health and well-being. We also believe that language, literacy and poverty should not get in the way of receiving great care.

Our team provides primary health care, illness prevention and health promotion services as well as a range of community programs primarily to the residents of Dutton Dunwich and West Elgin municipalities. Our diabetes services are open to anyone and are offered at multiple locations in Elgin County.

We strive for a healthy and supportive work environment valuing compassion, excellence, collaboration, accountability, respect and equity. Our vision supports a vibrant and caring community, people and workplace and is demonstrated by the Centre's 2021 Healthy Workplace award and 2023 CMHA recognition for workplace mental health initiatives.

## APPLY TODAY!

Posting closes May 12, 2023

Hourly Rate: \$17.00/hour

Send resume by e-mail to:  
Debra Auterhoff, Human Resources  
[dauterhoff@wehc.on.ca](mailto:dauterhoff@wehc.on.ca)

**West Elgin Community Health Centre**  
153 Main Street, West Lorne, ON, N0L 2P0

[wehc.on.ca](http://wehc.on.ca)

## Digital Navigator and Program Assistant

### Summer Student Employment

**37.5 hours a week, 8 week assignment, West Lorne**

The Digital Navigator will assist with the Digital Navigation Loan program and virtual programs for the identified client population with a focus on sustainability and engaging, recruiting and training volunteers. The role will also include program and administrative support.

### Primary Responsibilities:

- \* Deliver a virtual training program to clients who lack experience with technology including distributing tablets to individuals who are homebound and teaching them how to use the tablets.
- \* Recruit, train and engage interested volunteers to assist with the technology training program.
- \* Design and promote, with the assistance of recruited and trained volunteers, the implementation of new virtual programs such as bingo and trivia and other programs of interest as identified by clients.
- \* Administration/Reception support as needed.

### What Do you Bring to the Position?

- \* Student attending College or University in a relevant health or social services program.
- \* Experience organizing educational and training events preferably related to technology, seniors and adults with disabilities.
- \* Ability to work with minimal supervision including setting and monitoring goals and targets.
- \* Excellent communication skills both oral and written.
- \* Ability to work well under pressure and ability to resolve issues diplomatically.
- \* Ability to manage several projects at once with strong multi-tasking skills.
- \* Proficiency in the use of computers and various software applications.
- \* Flexibility for evening work required.
- \* Verification of full Covid-19 vaccination status (minimum of 2 vaccinations) or verified medical exemption required.
- \* Vulnerable Sector Police Check required.

*The Centre is committed to a respectful, diverse, accessible and inclusive work environment. We encourage and welcome applications from persons with disabilities and a broad range of cultural, ethnic, racial and gender identities and expression. Reasonable accommodation will be provided in all phases of the recruitment process.*