

## New Board Director Orientation

**Welcome to the Board of the West Elgin Community Health Centre!**  
**We value your commitment to the Health Centre and your service to your Community.**

Board Director's Name: \_\_\_\_\_

Date: \_\_\_\_\_

Date of Appointment to the Board: \_\_\_\_\_

<p style="text-align: center;"><b><u>Sections Requiring Completion Before Voting Rights Are Granted:</u></b></p> <p>Legislated orientation and all required forms must be completed within 1 week of joining the Board. If you have recently completed the legislated training for another purpose please provide proof of training to our HROEA and you will not be required to complete as part of this orientation. New Directors are also required to complete the self-directed portion of the orientation before being granted voting rights. Please return the signed orientation form to the HROEA at that time.</p> <p style="text-align: center;"><b><u>Getting to Know Your Health Centre and Optional Training:</u></b></p> <p>Our "Get to Know Your Health Centre" session is typically held in October each year and the "All About Boards" training is available through Pillar Non-Profit training every September – December.</p>		<p><i>Returning Board Directors following 1-2 years of absence are required to complete refresher training in the areas highlighted below:</i></p>
<b>LEGISLATED ORIENTATION</b>	<b>New Board Directors Date Completed <u>or</u> Proof of previous training received</b>	<b>Returning Board Member Requirements</b>
<b>Workplace Violence and Harassment Webinar</b> (HRO, Ext. 2204)		<i>Refresher Version</i>
<b>Accessibility for Ontarians with Disabilities Act Webinar (AODA) Customer Service</b> (HRO, Ext. 2204)		<i>Refresher Version</i>
<b>Accessibility for Ontarians with Disabilities Act Webinar (AODA) Integrated Accessibility Standards</b> (HRO, Ext. 2204)		<i>Refresher Version</i>
<b>Understanding Human Rights (AODA Edition) – Webinar</b> (HRO, Ext. 2204)		<i>Refresher Version</i>
<b>SELF-DIRECTED LEARNING</b>		
<p><b>Online Orientation – Board Portal</b>  <a href="https://wechc.on.ca/resources/board-portal">https://wechc.on.ca/resources/board-portal</a></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Board Orientation Manual</li> <li><input type="checkbox"/> Board Orientation Overview</li> <li><input type="checkbox"/> Primary Health Care Presentation</li> <li><input type="checkbox"/> Community Health Services Presentation</li> <li><input type="checkbox"/> Health Centre By-Laws</li> <li><input type="checkbox"/> Governance Policies</li> <li><input type="checkbox"/> MSAA Agreement</li> <li><input type="checkbox"/> Health Centre Strategic Plan</li> <li><input type="checkbox"/> Health Centre Operational Plan</li> <li><input type="checkbox"/> Health Centre Financial Statements</li> <li><input type="checkbox"/> Health Centre Annual Report</li> <li><input type="checkbox"/> Ontario Health</li> <li><input type="checkbox"/> Elgin Ontario Health Team</li> </ul>		<p><b><u>Refresh to Current:</u></b></p> <p><i>Annual Report Strategic Plan Operational Plan Audited Financials MSAA Agreement</i></p>

**Please sign and date and return to the HRO once all tasks on the first page are complete:**

New Board Director's Signature:	Date:
Board Chair or Executive Director's Signature:	Date:

## **Optional Training**

**For the events below dates of participation will be entered by the HRO:**

<b>OPTIONAL TRAINING (HROEA Ext. 2204)</b>	
<p><b>If interested in any of the optional training listed below, please contact the HRO at 519-768-1715, Ext. 2204.</b></p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <b>All About Boards Program</b> – Pillar Non-Profit Network (September – December time, once a month commitment, 3 hour in-class training, 12 hours total)</li> <li><input type="checkbox"/> <b>Model of Health and Wellbeing Webinars (8)</b>, Alliance for Healthier Communities</li> <li><input type="checkbox"/> <b>Health Equity Webinars (6)</b>, Alliance for Healthier Communities</li> <li><input type="checkbox"/> <b>Inclusive Leadership Alliance</b>, Alliance for Healthier Communities</li> <li><input type="checkbox"/> <b>Ontario Indigenous Cultural Safety Program (8 hours - 1 hour a week for 8 weeks)</b>, SOAHAC</li> </ul>	