


Policy Name:	MEMBERSHIP, RECRUITMENT AND PARTICIPATION		
Policy Number:	GOV-105	Formerly	BG-106
 West Elgin Community Health Centre	Creation Date: June 2007	Reviewed Date: May 2018	Approved by: Board of Directors

POLICY STATEMENT

The West Elgin Community Health Centre's (the "Centre") Board of Directors (the "Board") shall actively recruit new members each year. Members are encouraged to attend the Annual General Meeting, Board meetings and to apply to become Directors. The Board shall actively recruit new Directors to the Board on an ongoing basis as needed.

PROCEDURE

(a) MEMBERSHIP

- Each year, a Membership recruitment and renewal drive shall be initiated, during which existing Members will submit their intention to renew their membership and new Member applications are received.
- The Membership Secretary shall present the names of prospective Members to the Board each year for acceptance following the annual membership drive.

(b) BOARD DIRECTORSA notice shall be placed in the local media advertising the opportunity to become a Director of the Board. A Board application will be provided to all eligible individuals who are interested in becoming a Director of the Centre.

The Governance Committee shall review all Board applications received, and consider such applications in relation to the skills and attributes needed in new Board Directors. The Governance Committee shall work to ensure that the Board consists of Directors who:

- Represent the various communities and priority populations served by the Centre
- Possess the necessary skills and expertise required to fulfill its governance responsibilities
- Represent a mix of both experienced and newer Directors with staggered terms to ensure the stability and renewal of the Board.

The Governance Committee shall ensure that each Board applicant is invited to attend a Board meeting, participate in an interview and submit references as part of their application process. The goal of this process is to allow prospective Board Directors to make an informed decision about their candidacy and to allow current Board Directors to assess the candidate's suitability.

Eligible Board candidates are then considered for nomination to the Board by the Governance Committee. Candidates accepted by the Governance Committee will be presented to the Board for its approval and recommendation to the Membership at the

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Annual General Meeting or such other meeting called for the purpose of electing Directors.

Where current vacancies exist, the Board may approve the nominated individuals at a Board meeting and bring the candidate's name(s) forward to the members at the next Annual General Meeting.