

# JOIN OUR TEAM



## About Us:

The West Elgin Community Health Centre has served our rural communities for over 30 years.

We work alongside extraordinary people at the Centre and are very proud to be a part of an alliance of community health centres across the province. We focus on improving the health and wellbeing of people and communities while valuing and advocating for a more inclusive society.

We provide primary care, illness prevention, health promotion services, and a range of community programs primarily to the residents of Dutton Dunwich and West Elgin municipalities. Our diabetes services are open to anyone offered at multiple locations in Elgin County.

Our vision supports a vibrant and caring community, people, and workplace through strong values of compassion, excellence, collaboration, accountability, respect, and equity.

## Application Requirements:

Please submit a resume, cover letter, and references to Human Resources.

Important Notes:

The successful candidates will submit a satisfactory vulnerable sector police record check as a condition of employment.

The Health Promotion Assistant and Child & Youth Worker roles require the ability to travel within the Centre's service areas where public transportation may not exist.

[wechc.on.ca](http://wechc.on.ca)



West Elgin  
Community  
Health Centre

## Summer Students

**8 Week Assignment**  
**37.5 hours a week / \$18.72 per hour**

(supported through Canada Summer Jobs)

### Medical Secretary (July - August)

This position provides reception services and administrative support to our healthcare professionals. The successful candidate will demonstrate exceptional client service skills aligning with the Centre's values of compassion, excellence, collaboration, accountability, respect, and equity. They will also be solution focused with strong communication skills offering a solid understanding of various software and technology.

### Health Promotion Assistant (July - August)

Supports the Community Services Team by providing project assistance including the community gardens, food programs, singing group, digital navigation, CSS programming and volunteer services, and communications / social media. The successful candidate will demonstrate an understanding of health promotion, the social determinants of health, and will respect the diversity of communities and individuals aligned with the mission, vision, and values of the Centre.

### Child and Youth Worker (July - August)

Assists child and youth programs (ages 0-18) such as cooking programs, preschool dance, various youth clubs, the Planet Youth implementation project in Dutton Dunwich and West Elgin, day camps, children's festival, as well as communications and social media support. The successful candidate will demonstrate an understanding of health promotion, the social determinants of health, and will respect the diversity of communities and individuals aligning with the mission, vision, and values of the Centre.

## Posting Closes May 4, 2025

Human Resources: [dthomas@wechc.on.ca](mailto:dthomas@wechc.on.ca)

**West Elgin Community Health Centre**

153 Main Street, West Lorne, ON, NoL 2Po

519-768-1715

*The Centre is committed to a respectful, diverse, accessible and inclusive work environment.  
We encourage and welcome applications from persons with disabilities and  
a broad range of cultural, ethnic, racial and gender identities and expression.  
Reasonable accommodation will be provided in all phases of the recruitment process.*