



**West Elgin
Community
Health Centre**



Join Our Team



ABOUT US:

The West Elgin Community Health Centre has served our communities for nearly 29 years. We work alongside extraordinary people at the Centre. We are very proud to be a part of an alliance of community health centres across the province where we focus on improving the health and wellbeing of people and communities. We continue to value and advocate for a more inclusive society.

We believe that housing, education, food and the environment all play a role in health and well-being. We also believe that language, literacy and poverty should not get in the way of receiving great care.

Our team provides primary health care, illness prevention and health promotion services as well as a range of community programs primarily to the residents of Dutton Dunwich and West Elgin municipalities. Our diabetes services are open to anyone and are offered at multiple locations in Elgin County.

APPLY TODAY!

Posting open until April 14, 2023
Send resume by mail or e-mail to:
Debra Auterhoff, Human Resources
dauterhoff@wechc.on.ca

West Elgin Community Health Centre
153 Main Street, West Lorne, ON, NoL 2P0

Visit the Centre's Website:
<https://wechc.on.ca/>

Learn about Our Communities:
www.westelgin.net
www.duttondunwich.on.ca

Youth Coordinator, Youth Task Team

**4 Month Contract (May - September 2023)
30 hours a week**

Our Centre is located in the beautiful rural community of West Lorne, Ontario conveniently situated half hour southwest of London. We strive for a healthy and supportive work environment valuing compassion, excellence, collaboration, accountability, respect and equity. Our vision supports a vibrant and caring community, people and workplace and is demonstrated by the Centre's 2021 Healthy Workplace award and 2023 CMHA recognition for workplace mental health initiatives.

The Youth Coordinator works in collaboration with our Child and Youth Worker, Youth Volunteers and the West Elgin (WE) Youth Task Team partners.

Primary Responsibilities:

- Follow and implement a detailed work plan / project management.
- Organize expenses per outlined budgets, maintain budget and create/maintain financial reporting statement (with Finance Team).
- Assist with reporting/documentation required by grant funders.
- Support Youth Ambassadors with coordination, planning and facilitating events, programs, and activities.
- Provide support for programming in the Let's Connect team.
- Cultivate and foster ongoing relationships with youth, community members, local businesses, community agencies and partners.

What Do you Bring to the Position?

- Attending post-secondary program (preferably studies that include working with children and/or youth).
- Previous community related experience is a definite asset.
- Knowledge of community agencies and service clubs.
- Previous experience facilitating programs with children/youth.
- Advanced communication skills required with a high level of critical and logical thinking, analysis, and reasoning abilities.
- Demonstrated ability to interact with people in a sensitive, tactful, diplomatic, and professional manner and to work collaboratively within a team or to work independently.
- Strong organizational, time management and prioritization skills.
- Vulnerable sector police check and confirmation of full Covid-19 vaccination, or medical exemption required.

The Centre is committed to a respectful, diverse, accessible and inclusive work environment. We encourage and welcome applications from persons with disabilities and a broad range of cultural, ethnic, racial and gender identities and expression. Reasonable accommodation will be provided in all phases of the recruitment process.