

Board of Directors Meeting Minutes

Tuesday, February 22, 2022 – 5:30 p.m.

Virtual Meeting Via Zoom

	Sept	Oct	Nov	Jan	Feb	Mar	Apr	May	June	Aug
James, David	X	X	X	X	X					
Heyland, Geoff	X	X	X	X	X					
Wells, Nick	X	X	X	X	X					
Massé Ciparis, Merle	X	X	X	X	X					
Long, Linda	X	X	X	X						
Drouillard, Amarilis	X	X	X		X					
Wiehle, Bernie	X			X	X					
Haehnel, Kathy	X	X	X	X	X					
Martin, Ruth	X	X	X	X	X					

Present: David James, Chair
Geoff Heyland, Vice-Chair
Bernie Wiehle, Director
Kathy Haehnel, Director
Nick Wells, Director

Merle Massé Ciparis, Director
Amarilis Drouillard, Director
Ruth Martin, Director

Staff: Andy Kroeker, Executive Director
Debra Auterhoff, HROEA, Recorder

Guest: Richard Kisuule, Potential Director

Regrets: Linda Long, Director

1.0 Call to Order - Welcome and Introductions

The Board Chair called the meeting to order at 5:31 p.m. David James introduced Richard Kisuule, a Chartered Accountant, who is opening an office in Rodney and exploring an opportunity to join the Board.

2.0 Land Acknowledgement

Ruth spoke about representing the Health Centre at Indigenous learning sessions in 2019 and 2020. Ruth shared a few of her education experiences with the Board and then led a land acknowledgement for today's meeting.

Geoff Heyland has volunteered to lead the land acknowledgement at the March Board meeting.

3.0 Declaration of Conflict of Interest

None.

4.0 Approval of February 22, 2022 Meeting Agenda

MOVED BY: Geoff Heyland
SECONDED BY: Amarilis Drouillard

That the Board of Directors meeting agenda for February 22, 2022 be approved as presented. **CARRIED**

5.0 Approval of February 22, 2022 Consent Agenda

MOVED BY: Ruth Martin
SECONDED BY: Nick Wells

That the Board of Directors Consent Agenda for February 22, 2022 be approved as presented. **CARRIED**

Ruth Martin inquired about the Ontario Not-For-Profit Corporations Act (ONCA). The Board agreed to delay the ONCA review until after the completion of Strategic Planning.

6.0 Actions Arising from Previous Minutes

None.

7.0 Monitoring / Reporting

7.1 Strategic Plan

There was no significant change in the strategic planning progress since the Consultant's visit at the January Board meeting. The Consultant met with the Client and Family Advisory Council as a strategic planning focus group on February 1, 2022.

7.2 Elgin Ontario Health Team (EOHT)

An Executive Director has been hired with a press release issued last week that was featured in local area news. The new Executive Director is anticipated to start by the end of March 2022.

7.3 COVID-19

The “Equitable COVID-19 Pandemic Recovery in Canada” diagram was discussed. The Province will be reducing COVID restrictions in February / March and subject to Public Health approval, the Centre will start in person programming in March.

A discussion about in person meetings, including blended meetings (in person/virtual), followed.

7.4 Q3 M-SAA

The Q3 Multi-Sectoral Accountability Agreement (M-SAA) results were reviewed. Ruth Martin supports that the staff should be commended for the work they have accomplished during the pandemic.

7.5 Q3 Financials

The Centre’s December balance sheet was reviewed, along with a financial overview and the Q3 income statement. A 2022-23 budget update prepared by the Finance and Operations Director was also reviewed.

7.6 Alliance Strategic Plan

The Alliance Strategic Plan 2022-2027 Validation Process Discussion Guide was reviewed. Questions were raised about the Alliance’s draft strategic outcomes, the scope of the plan and which indicators will be used to measure success.

ACTION: Andy and Nick will coordinate the submission of feedback to the Alliance on the Strategic plan.

7.7 Emergency Shelter

An update was provided on the emergency shelter including a two-page letter shared on the Centre’s Facebook page. There was also an email circulating about the article in the London Free Press on the weekend. While there have been some community concerns related to the opening of the shelter the positive feedback received has been reassuring as well. The shelter opened February 18th as a pilot project until March 31.

The shelter had not been used yet.

7.8 Experiences of Discrimination Survey

An infographic was displayed about the “Experiences of Discrimination in St. Thomas and Elgin County”. The findings demonstrate that discrimination is present in Elgin County and action is needed. The Centre will be starting a staff organized Justice, Equity, Diversity and Inclusion (JEDI) committee.

7.9 Westminster College Foundation

The funding application requires Board approval prior to being submitted.

MOVED BY: Geoff Heyland

SECONDED BY: Amarilis Drouillard

That the Board of Directors approve the Westminster College Foundation funding application as presented. **CARRIED**

8.0 Governance

8.1 Governance Committee

8.1.1 Recruitment / Executive

If Richard Kisuule agrees to join and is approved as a Director, the Board still has one other Director vacancy. All Board Directors are asked to network with potential candidates to help fill this Board position.

The Board was reminded that one person can participate on the Finance Committee as a member of the public.

8.2 Finance Committee

Kathy Haehnel stated that the Finance Committee has adopted a co-chair model with the departure of Jennifer Ford. John Mockler will present the budget at the March Board meeting.

A discussion followed whether an individual needs to be named as an interim Secretary-Treasurer considering the upcoming financial audit. The decision was deferred to the March Finance Committee meeting.

8.3 Client and Family Advisory Council

There was no formal agenda for the February 1, 2022 meeting as the time was used as a strategic planning focus group. A strategic planning consultant facilitated the meeting.

Unfortunately, there were technical connectivity issues with some participants. There was concern noted about internet challenges if future virtual strategic planning sessions are planned.

8.4 New Business

None.

9.0 Closed In-Camera Session

A personnel matter was discussed. Andy Kroeker and Debra Auterhoff remained in the meeting while in camera.

MOVED BY: Geoff Heyland

SECONDED BY: Kathy Haehnel

That the Board approves a move to closed in-camera at 7:46 p.m.

CARRIED

MOVED BY: Geoff Heyland

SECONDED BY: Kathy Haehnel

That the Board approves a move out of closed in-camera at 7:51 p.m.

CARRIED

10.0 Next Meeting

Tuesday, March 22, 2022 5:30 p.m.

11.0 Adjournment

MOVED BY: Kathy Haehnel

SECONDED BY: Amarilis Drouillard

That the Board meeting is adjourned at 7:52 p.m.

CARRIED

APPROVED: _____ DATE: _____
David James, Chair

APPROVED: _____ DATE: _____
Geoff Heyland, Vice-Chair