

Board of Directors Meeting Minutes

Tuesday, April 22, 2025 – 4:30 p.m.

Boardroom

	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Aug
James, David	X	X	X		X	X	X	X			
Wells, Nick	X	X	X		X	X	X	X			
Haehnel, Kathy	X	X	X				X	X			
Long, Linda		X	X		X	X	X	X			
Schneider, Larry	X	X	X		X	X	X	X			
Kisuule, Richard	X	X			X		X	X			
Knipfel, Jeff	X	X	X			X		X			
Maziak, Dawn		X	X		X	X	X				

Present:

Linda Long, Director	Jeff Knipfel, Director (Virtual)
David James, Vice-Chair	Nick Wells, Director
Larry Schneider, Director	Kathy Haehnel, Secretary-Treasurer
Richard Kisuule, Director	

Staff:

Andy Kroeker, Executive Director (Virtual)
Debra Auterhoff, Human Resources Officer, Recorder

Regrets:

Dawn Maziak, Chair

1.0 Call to Order - Welcome and Introductions

David James called the meeting to order at 4:35 p.m.

2.0 Land Acknowledgement

The Board discussed the recent death of the Pope and his support of various Indigenous communities and the process of reconciliation.

3.0 Declaration of Conflict of Interest

There was no declaration of conflict of interest.

4.0 Approval of April 22, 2025, Meeting Agenda

Walked-In documents included copies of the partnership mapping presentation and the Board Self-Evaluation summary results.

It was agreed to combine agenda items 7.1.8 and 7.1.10.

MOVED BY: Larry Schneider
SECONDED BY: Nick Wells

That the Board of Directors' Meeting Agenda for April 22, 2025, be approved as presented with the addition of 6.4 Wheelchair Accessible Van and combining agenda items 7.1.8 and 7.1.10.

CARRIED

5.0 Approval of April 22, 2025, Consent Agenda

MOVED BY: Kathy Haehnel
SECONDED BY: Nick Wells

That the Board of Directors' Consent Agenda for April 22, 2025, be approved as presented.

CARRIED

David James asked about recent Elgin Ontario Health Team (OHT) meetings and if there were any significant outcomes. David also inquired about the OHT's Quality Improvement Plan and Community Engagement.

David James asked about the change to Nurse Practitioners role under the Canada Health Act. David also asked about the role of the Elgin Mental Health System Navigator, three new physicians in St. Thomas, recent meeting with Central Community Health Centre (CHC), East Elgin and Thames Valley Family Health Teams (FHT) and the Alliance for Healthier Communities ("the Alliance") Executive Leader network.

David also asked about Healthcare Excellence Canada, pension funds and divestment, global health trends, the Centre's wait lists for service, homelessness encampment, intake process for mental health services, a \$7,000 gift for the Centre's food pantry, the Alliance Hub model, Dutton Medical Centre update, and the Roots and Revival Festival.

Nick Wells inquired about the Ontario Health West letter regarding physician rates of pay.

6.0 Monitoring / Reporting

6.1 Justice Equity Diversity and Inclusion (JEDI) Training

The proposed 2025 amendment to the Alliance Health Equity Charter recognizing climate change as a major determinant of health was reviewed. This is one of the Alliance Annual General Meeting resolutions that will be brought to the May Board meeting for approval.

6.2 Clinical Wait List by Geography

The updated clinical wait list was reviewed. The list is being reduced with the arrival of the Centre's new Nurse Practitioner and all providers continue to take on new clients. There is also a new protocol in place for intake as of April 1, 2025.

Kathy Haehnel inquired about the percentage of people on the waitlist that have declined an intake appointment.

Action: Andy to discuss with Rick van der Heide about the possibility of collecting the declined intake statistics.

6.3 Interprofessional Primary Care Team Expansion

The new provincial request for proposal process for expanding primary care access was reviewed. This round is based on postal code and includes 'NOL' where the Centre is located. It is expected that 80 teams will be funded to grow and offer primary care for approximately 300,000 unattached people needing access to a physician or nurse practitioner.

6.4 Wheelchair Accessible Van

The Centre's wheelchair accessible van is currently out of service and needs an engine replacement. The Community Support Services team has made some temporary arrangements to support continued rides for clients who can be transported by car. They are also exploring renting a van or subcontracting a service. Ontario Health West has been contacted, and they have indicated that they will attempt to support our repair costs.

It was agreed that the current van will be repaired, which will have a 3-year warranty. Then the focus needs to shift to engaging in a long-term discussion about options for a new van and potential fundraising.

MOVED BY: Kathy Haehnel

SECONDED BY: Nick Wells

That the Board approves that the current accessible van be repaired and returned to service.

CARRIED

7.0 Governance

7.1 Governance Committee

7.1.1 Advocacy

David James spoke about meeting with two local mayors to discuss healthcare challenges. Board representatives will also meet with Minister of Provincial Parliament Rob Flack at least twice a year.

7.1.2 Fundraising

Larry had a recent virtual meeting with the Kiwanis and Kristina Pringle seeking financial support for the Teen Baking Lab and Test Kitchen. They will meet with the Optimist Club and Lions Clubs soon to explore other funding possibilities.

7.1.3 Board Annual Workplan

Deferred.

7.1.4 Board Self-Evaluation

Jeff Knipfel led the Board through the evaluation findings.

Action: Jeff will analyze the data and make recommendations on actions the Board should prioritize. The results will be integrated into the Board's workplan.

7.1.5 Board Recruitment

David spoke about an application received from West Lorne's pharmacy owner and noted that local municipalities may have candidates to consider for the Board. David may have another couple of candidates to consider as well.

7.1.6 Policy Review

Policies GOV-0, GOV-101, and GOV-102 were reviewed. David James confirmed that two or three policies will be brought forward to each Board meeting.

MOVED BY: Richard Kisuule

SECONDED BY: Linda Long

That the Board approves the policies updates as presented.

CARRIED

7.1.7 Annual General Meeting

Deferred.

7.1.8 /

7.1.10 Finance Committee and Partnership Mapping

Finance Committee

Richard Kisuule has accepted the executive role of Secretary / Treasurer as of the June 2025 AGM.

Kathy Haehnel confirmed that the Finance Committee did not meet this month and spoke about the Centre's year-end budget and potential surplus.

Partnership Mapping

Kathy Haehnel led a presentation about strategic partnerships and what makes a good partner. It was suggested that partnership mapping could be a part of the Board's workplan. It was noted that the Board's partnership scope is different from the operational partnerships, with many partnerships already in place at the Centre.

Action: Kathy has offered to continue working through a partnership mapping exercise at the May Board meeting.

7.1.9 Alliance Board Liaison

Kathy Haehnel will attend the next Board Liaison meeting as Nick Wells is not available. A new Board Liaison is to be named for June 2025.

7.2 Client and Family Advisory Council

David James spoke about town hall meetings and the role the Client and Family Advisory Council (CFAC) could play in organizing community events with the Board. This topic will be discussed at the next Governance and CFAC meetings.

7.3 New Business

None.

8.0 Closed In-Camera Session

None.

9.0 Next Meeting

May 27, 2025, 4:30 p.m., Boardroom

10.0 Adjournment

MOVED BY: Kathy Haehnel

SECONDED BY: Nick Wells

That the Board meeting adjourned at 7:25 p.m.

CARRIED

APPROVED: _____
Dawn Maziak, Chair

DATE: _____

APPROVED: _____
David James, Vice-Chair

DATE: _____