

Welcome to Your Community Health Centre

We're glad you're here...



West Elgin
Community
Health Centre

The West Elgin Community Health Centre has served our rural communities for over 30 years.

We work alongside extraordinary people at the Centre and are very proud to be a part of an alliance of community health centres across the province.

Our Centre focuses on improving the health and wellbeing of people and communities as we continue to value and advocate for a more inclusive society. We believe that housing, education, food, and the environment all play a role in health and well-being. We also believe that language, literacy, and poverty should not get in the way of receiving great care.

Our team provides primary care, illness prevention, health promotion services, and a range of community programs primarily to the residents of Dutton Dunwich and West Elgin municipalities. Our diabetes services are open to anyone and are offered at multiple locations in Elgin County.

We strive for a healthy and supportive work environment valuing compassion, excellence, collaboration, accountability, respect, and equity. Our vision supports a vibrant and caring community, people, and workplace.

JOB POSTING

People and Culture Coordinator

One Vacancy, Full-Time Employment, ON-SITE

\$72,872—\$85,742 annually, 37.5 hours per week

Excellent Group Benefits and Paid Time Entitlements, HOOPP

Primary Responsibilities:

Our People and Culture Coordinator is an HR generalist and strategic business partner providing HR consultation and supporting a broad range of HR services. As an organizational culture champion, the Coordinator will play a key role in staff development and enhancing the employee experience at our Centre.

The Coordinator leads the Healthy Workplace Committee and the Justice, Equity, Diversity, and Inclusion Committees, is the Centre's Violence and Harassment Officer, and is a member of the Centre's Operations Team.

This position works closely with the Finance Team, external benefit consultants/providers and legal counsel, is responsible for legislative and HR policy compliance, full cycle recruitment, HRIS, and supports compensation and performance management, training and professional development at our Centre.

What Do You Bring to the Position?

- Degree in Human Resources or other relevant education.
- A minimum of 3 years' HR experience with CHRP designation preferred.
- Employee engagement experience with the demonstrated ability to influence and build relationships. Authentic organizational cultural champion demonstrating alignment with the Centre's mission, values, and model of care
- Exceptional communication and facilitation skills.
- Working knowledge of Ontario legislation / common law and best practices.
- Vulnerable Sector Police Check is required as a condition of employment.

APPLICATION:

Posting Closes October 11, 2026

Please e-mail resume and cover letter
Andy Kroeker akroeker@wehc.on.ca

West Elgin Community Health Centre
153 Main Street, West Lorne N0L 2P0

AI USAGE:

People are engaged at every stage of our recruitment process. We do not use artificial intelligence to screen or select candidates.

wehc.on.ca

~Caring for You Since 1994~

We are Hiring:

**People and Culture
Coordinator
Full-Time Employment**

September 28, 2026



Our Centre values diversity and supports an equitable and inclusive workplace where individual differences are respected.

We sincerely thank all applicants for their interest. However, only candidates selected to interview will be contacted.

Should you require accommodation during any stage of the recruitment process, please contact us.