

Welcome to *Your* Community Health Centre

We are glad you're here...



West Elgin
Community
Health Centre

The West Elgin Community Health Centre has served our rural communities for over 30 years.

We work alongside extraordinary people at the Centre and are very proud to be a part of an alliance of community health centres across the province.

Our Centre focuses on improving the health and wellbeing of people and communities as we continue to value and advocate for a more inclusive society. We believe that housing, education, food, and the environment all play a role in health and well-being. We also believe that language, literacy, and poverty should not get in the way of receiving great care.

Our team provides primary care, illness prevention, health promotion services, and a range of community programs primarily to the residents of Dutton Dunwich and West Elgin municipalities. Our diabetes services are open to anyone and are offered at multiple locations in Elgin County.

We strive for a healthy and supportive work environment valuing compassion, excellence, collaboration, accountability, respect, and equity. Our vision supports a vibrant and caring community, people, and workplace.

JOB POSTING

Volunteer Coordinator

One Vacancy, .8 FTE Employment (30 Hours a Week)

\$31.61 - 37.19/hour, Benefits Eligibility First Day

Generous Paid Time Entitlements and Paid Professional Development Time

Our Volunteer Coordinator is responsible for Centre-wide volunteer services including recruitment, onboarding, engagement, retention, and scheduling of volunteers and high school student placements. A key leadership focus is to ensure that our Centre is providing a meaningful experience for our more than 100 amazing, dedicated volunteers. Activities would include, but not limited to, volunteer educational activities, volunteer appreciation and engagement campaigns. Our volunteers truly make a difference!

Our Volunteer Coordinator is an ambassador of the Community Health Centre representing the organization within external volunteer service networks, and community outreach/community engagement projects as needed.

Qualifications and Experience:

- Post-secondary degree or diploma in a related field *required*.
- Experience leading and engaging volunteers *required*.
- Volunteer coordination formal training *preferred*.
- Experience in data entry, record keeping and event planning *preferred*.
- An understanding of possible challenges of living in a rural community.
- Ability to travel to our service areas where public transportation is not available.
- Vulnerable Sector Police Record Check required as a condition of employment.
- A client service and volunteer program "champion" who aligns with the Vision and Mission of the Centre and models our values of compassion, excellence, collaboration, accountability, respect, and equity.

APPLICATION:

Posting Closes May 24, 2026

Please send resume by mail or e-mail to Human Resources @ dthomas@wehc.on.ca

West Elgin Community Health Centre
153 Main Street, West Lorne N0L 2P0

AI USAGE:

People are engaged at every stage of our recruitment process. We do not use artificial intelligence to screen or select candidates.

wehc.on.ca

~caring for you since 1994~

We are Hiring:

Volunteer Coordinator
.8 FTE Employment /
30 Hours a Week

May 12, 2026



Our Centre values diversity and supports an equitable and inclusive workplace where individual differences are respected.

We sincerely thank all applicants for their interest. However, only candidates selected to interview will be contacted.

Should you require accommodation during any stage of the recruitment process, please contact us.